

# **Fairhaven House Policies**

## **Entry Requirements**

Living in Fairhaven House homes is an opportunity to promote change. Members must be involved in activities to promote changes in their life. If at any time the Program Director or House Manager does not feel a member is making progress, a meeting will be held with the Program Director to review their progress and to see if continued residency at Fairhaven House will be granted. An example of not making progress in recovery is if a member spends all day watching TV instead of doing productive activities, i.e. going to twelve step meetings, attending more than one Bible Study, volunteering time at meeting hall, feeding the homeless, etc.

Applicant must agree to a Criminal Background Check. If it is determined that an applicant who has become a member has been dishonest on any portion of their application, membership will be terminated immediately with no refund for membership dues.

Applicant must be willing to follow program rules and guidelines.

Applicant must have had limited housing options before coming to Fairhaven House.

Applicant must interview with the Program Director and/or House Manager and take an urinalysis and breathalyzer test prior to acceptance as a member. Failure to pass both tests will result in termination of any proposed membership arrangements.

Applicant must have no felony convictions of a sexual or violent nature. Any exceptions will be handled on a case by case basis.

## **Assault Policy Statement**

It is the policy of Fairhaven House to prosecute all individuals who harm a staff person intentionally, regardless of the situation or location. This policy is essential to ensure the safety of all staff as well as to hold accountable the individual guilty of the assault. Any staff person assaulted is required to file a police report regardless of the incident.

## **Policy For Seizure**

It is the policy of Fairhaven House to confiscate any items that are harmful to members or individuals living in the Fairhaven House home. Members found with possession of illegal drugs or paraphernalia will be reported to police and expelled from Fairhaven House immediately with no refund of membership dues or deposit.

## **Exit Policy – Personal Possessions**

If a member ever chooses (or is required) to leave the Fairhaven House home, they have 3 days to remove all of their personal belongings. They may not drop by unexpectedly, but must call the House Manager and arrange a time to get the belongings. After 3 days, any unclaimed property will become part of Fairhaven House property to dispose of at its discretion. If a member leaves

the premises because of failure to pay membership dues, and does not take the property with them at time of departure, the property becomes the possession of Fairhaven House.

### **Exit Policy – Membership Dues**

If a member is required to leave the Fairhaven House home because of violation of rules, they are not entitled to a refund for any membership dues paid or deposits.

### **Program Expectations**

You Are Expected To Act Like An Adult, which means:

To respect yourself, housemates, and staff. Complaining, backbiting, and rude behavior will not be tolerated.

To be honest and truthful and sincerely working on recovery.

To choose friends and activities that lead to your success. If the House Manager or Program Director feels your choice in friends are those who are not sober, you are subject to disciplinary action or expulsion from the house.

To obtain a job and/or educational goals within your first month as a member and maintain employment the entire time you stay at the house, unless the member is on disability.

To participate in household chores and duties as assigned.

To respect the moral values and standards of Fairhaven House at all times. Even though members are not required to be Christians upon entering a membership, they are required to have behavior that would not be contradictory to Fairhaven House standards or that directly challenges the Biblical principles of Fairhaven House.

To respect each other's right to confidentiality and privacy.

To focus on recovery, not on developing intimate relationships with the opposite sex.

### **Policy For Visitors**

Any person that visits on a regular basis will be expected to fill out a visitor's information sheet. Their name will be run for criminal history and an outstanding warrant check. Any visitor with violent offenses within the past 5 years, or drug offenses in the last year, may be precluded from visiting. Any friends that are drinking or in active addiction will not be allowed on the property. If they come on Fairhaven House property they will be asked to leave or the police will be called.

**Child Visitation Guidelines**

Arrangements must be made with House Manager or Program Director prior to children residing or visiting the property. Waiver must be signed in advance.

Observed child abuse will be reported to child protective services.

Children under the age of 12 may not be left alone or in the care of other Fairhaven House members. School age children must be enrolled in school and attending daily.

Children must leave by 9:00 pm on Sunday thru Thursday and by midnight on Friday and Saturday nights.

Children are allowed to visit four times a month.

Parents must take their children with them if they leave the premises overnight. They may not leave them with other members.

I have reviewed the above Fairhaven House Policies and agree to abide by the policies contained herein:

Signature of Applicant: \_\_\_\_\_

Date \_\_\_\_\_

Signature of Manager or Program Director: \_\_\_\_\_

Date: \_\_\_\_\_