

Koinonia Discipleship House Program Rules & Guidelines

1. The use of, or possession of, controlled substances, tobacco, and/or alcohol is prohibited. Gambling (purchase of lottery tickets is seen as gambling) is prohibited. The viewing of pornography or sexually explicit web sites and movies is prohibited. Fornication is prohibited. Instances of noncompliance will result in a termination of services and membership. A zero tolerance policy is strictly enforced.
2. Weapons of any kind are prohibited. Failure to comply with this rule will result in expulsion.
3. Members understand that recovery is about more than alcohol, drugs, smoking, gambling sex addiction, or food addiction. It is about walking in recovery in ALL areas of life.
4. The viewing of television, movies, and the listening of music should be appropriate for a faith-based house. TV shows, movies and music with excessive sexual innuendos or excessive cursing is not allowed.
5. Members are allowed to use the house Internet service as long as it is not excessive, does not interfere with other member's use, not reflective of addictive behavior, and they are not visiting gambling, dating, or sexually explicit web sites. Members are subject to immediate dismissal if they are found visiting pornography sites or erasing browser history on any computer. Individuals who are accessing Internet service with their own computer give the House Manager or Program Director permission to view their browser history at any time.
6. Gossip, murmuring, grumbling, questioning leadership, and other negative behavior is subject to disciplinary action with the potential of being expelled from the house.
7. As responsible adults, members are expected to show respect for each other's property, including food. Theft may result in disciplinary action.
8. It is understand that some members may be more introverted and desire more 'alone time' However members are not to 'hide out' in their rooms. Members who have more alone time are more likely to be alcohol/drug tested more often than others, and have more room inspections.
9. If a member is not in a current romantic relationship, they are strongly encouraged to not seek a relationship without seeking counsel from the Program Director. If a member chooses to date they should select dates that demonstrate godliness, high moral character, biblical principles in their life and be a born again Christian. If a potential member is in a relationship prior to becoming a member, they need to determine if the relationship is in their best interest in regards to recovery.
10. Destruction of Koinonia House property may result in arrest, expulsion, and payment for all damages.

- 11.** Upon requests by the House Manager or Program Director members may be required to take breath and/or urine analysis tests at any time without warning. Failure to do so on request will result in termination of membership. Members must take test within 30 minutes and cannot leave premises, or be alone, during this 30 minute period.
- 12.** Members are required to attend the following Seattle Open Door Church Services:
Tue-Fri 5:30am services, Wed night services, Weekly Bible Study, Recovery Church Service and Sunday AM services. Failure to comply with these requirements may result in disciplinary action, or expulsion.
- 13.** Attendance is required at house meetings. If you are unable to attend, let the House Manager know at least 24 hours in advance. Failure to attend may result in disciplinary action, or expulsion.
- 14.** The House Manager assigns household chores. Each person is responsible for keeping their assigned area clean. Failure to do assigned chores and duties may result in disciplinary action. Besides assigned household chores, members may be requested to help with various responsibilities at Seattle Open Door Church.
- 15.** Unless members are physically or mentally disabled to the point of not being able to work, they are to make every effort to be gainfully employed. Members are to fill out logs to verify they are actively looking for employment. If they are not actively looking for employment they must be taking courses to help improve their chances of being employed. Individuals who are not currently working or attending school will be required to help with additional duties at the house or church.
- 16.** All members are required to tithe (10%) of their income to Seattle Open Door Church.
- 17.** Members are to stay in communication with the house manager. There is a midnight curfew. Members must stay an average of (5) five nights a week at Koinonia House. It is required that members let the House Manager know if they will be staying overnight. No overnight stays with the opposite sex. This notice is to be given at least 3 hours in advance. (Exception-the first 30 days a member cannot be away from the house overnight.)
- 18.** Cooking is not allowed in bedrooms. Members are not allowed to use hotplates, crock pots, microwave ovens, toasters, toaster ovens, rice cookers, electric skillets, or any other device which heats and cooks food in their rooms.
- 19.** Members are not allowed to have personal heaters in their room unless approved by the House Manager or Program Director. Members may have to pay an additional house fee to cover the additional electricity costs.
- 20.** Members are not to do any improvements/repairs/changes in their room unless approved by House Manager or Program Director.

- 21.** Members must keep their rooms reasonably clean. Odor, garbage and clutter affect everyone else and can contribute to fire damage and /or attract rodents and insects. Members who do not keep their rooms reasonably clean may receive disciplinary action. Members give permission for their room to be inspected (with their presence) without prior notice.
- 22.** Members are to dress in an appropriate manner in public areas of the house.
- 23.** Overnight guests are not permitted other than member's children if approved by unanimous vote of house members. Visitors are expected to obey all the rules while visiting a member. No guests are permitted without the prior approval of the House Manager. Visitors of the opposite sex are to only be in common areas of house.
- 24.** All members who desire to drive/operate a motor vehicle must have a valid WA driver's license as well as current liability insurance. The insurance must be kept up to date.
- 25.** Members are only allowed to have one vehicle on the property (without prior approval). Inoperable or unlicensed/unregistered automobiles may not be parked or stored on the property, nor on any street or alley serving the property. Violation of this policy will result in the towing of the vehicle to a storage facility or left on the highway as an abandoned vehicle. Members will be responsible for all fees.
- 26.** House repair needs must be reported to the House Manager immediately. Members are responsible for any damage caused by their carelessness and/or not reporting repairs needed.
- 27.** Members are allowed to stay in the program for a maximum length of 18 months. Extensions will be granted on a case by case basis.
- 28.** All members will establish a budget within the first two weeks of residence. Budgets will be reviewed with the Program Director or House Manager. Every month, members will present evidence that they are living within their budget. If a member's income or expenses change, they will meet with Program Director or House Manager to create a new budget.
- 29.** The undersigned recipient agrees to release and hold harmless Koinonia House and Fairhaven House or any of its agents or employees from liability for any injury or damage to any personal property or person happening on or about the premises being occupied, or for any injury or damage to the premises or to any personal property of the undersigned or of any person contained herein. Also, the undersigned recipient understands that Koinonia House and Fairhaven House is not responsible for any personal property left and abandoned (not picked up within 3 days) when their room is vacated.
- 30.** Program rules and policies are subject to be updated. House members will be advised of upcoming changes. If house members do not want to abide by changes, they may choose to leave the following month.

Additional Requirements for those who have been given exceptions to Koinonia House Entry Requirements

Applicant _____ have special requirements. Yes or No

1. Applicant will be on a _____ day blackout. The blackout requirements will be:

2. Applicant will also be required to do the following, or have the following exceptions:

I have reviewed the above Program Guidelines and Rules, and agree to abide by the rules contained herein:

Signature of Applicant: _____

Date _____

Signature of Manage or Program Director: _____

Date: _____